

Decision Notice

Delegated Decision

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| Decision No: | DD04 |
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| Subject: | East Kent Housing Limited – Novation of IT contract with Northgate Public Services (UK) Ltd from East Kent Housing Limited to Dover District Council |
| Date of Decision: | 1 September 2020 |
| Notification Date: | 10 September 2020 |
| Implementation Date: | 1 September 2020 |
| Decision taken by: | Mike Davis, Strategic Director (Corporate Resources) |
| Delegated Authority: | Decision of Cabinet dated 20 February (CAB 136 (e)) to delegate to the Strategic Director (Corporate Resources), in consultation with the Portfolio Holder for Housing and Health, the authority to take such decisions as may be necessary to facilitate the process of bringing the housing service in-house. |
| Decision Type: | Executive Non-Key Decision |
| Call-In to Apply? | No (<i>Call-in does not apply to Non-Key Officer Decisions</i>) |
| Classification: | Unrestricted |

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| Reason for the Decision: | To transfer the benefit of a contract under which Northgate Public Services (UK) Ltd provide East Kent Housing Limited with IT services to Dover District Council. |
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| Decision: | That Dover District Council enters into a novation agreement with East Kent Housing Limited and Northgate Public Services (UK) Ltd under which all the rights, obligations and liabilities of East Kent Housing under the contract dated 1 April 2015 and made between East Kent Housing Ltd and Northgate Public Services (UK) Ltd for the provision of IT services to East Kent Housing Ltd will pass to the Council. |
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1. **Consideration and Alternatives (*if applicable*)**
 - 1.1 East Kent Housing Ltd entered a contract with Northgate Public Services (UK) Limited on 1 April 2015 for an IT system used by East Kent Housing Limited to manage the housing stocks of Canterbury City Council, Dover District Council, Folkestone & Hythe District Council and Thanet District Council.
 - 1.2 East Kent Housing Limited is to be wound up and their functions of managing housing on behalf of the councils is to be taken back in house by the each of the councils. In order for the councils to manage their respective housing stocks they require the continued use of the IT system. It has been agreed that Dover District Council will enter into a novation agreement with Northgate Public Services (UK) Limited and East Kent Housing Limited under which all the rights, obligations and liabilities of East Kent

Housing under the contract will be transferred to Dover District Council who will hold the benefit of it for themselves and the other councils.

- 1.3 Subsequent to the novation, the data relevant to each of the councils will be disaggregated and further agreements will be entered into under which Northgate Public Services (UK) Limited will provide separate IT facilities to each of the councils in respect of their own housing stock.

2. **Any Conflicts of Interest Declared?**

- 2.1 The Council's Chief Executive is also a director of East Kent Housing Limited having been appointed to that role by the Council.

3. **Supporting Information** (*as applicable*)

- 3.1 None.